

Minutes of the meeting of BICC Executive Committee held on Monday, March 26, 1973.

I. Executive Director's Report: Tom Boykin

1. Training Programs: Police Training Program, Examination date is set for May 5, 1973. At present, there are 95 persons in class.

2. Rutgers and Prudential Office Training Program - 30 students to graduate at the end of April, 1973. We must go to Prudential for another instructor; the present instructor is getting married and moving away.

3. ESL Program - There was a meeting last Tuesday. The objectives have been approved. Curriculum has not been submitted as outlined by Mr. Sanchez and Mr. Iglesias. The curriculum should be submitted no later than Friday, March 30, 1973 with changes and corrections. Tentative starting date is April 30, 1973.

4. Had a talk with Gene Campbell about the Central High School Project. He is going to meet with the Community on April 16. I will attend that meeting and have a report at the next Executive Committee Meeting. This meeting will be held to draw suggestions from the community to see what they can do about the situation at Central.
Comment: Joe Parteinheimer mentioned a teacher at Central was leaving the school because of the conditions at the school.

5. Attended conference Wednesday, March 21 at the Robert Treat regarding money. Carl McCall wants to meet with me about the Police Project. He suggested that we have lunch to discuss BICC programs.

6. There is a rumor that BICC will come into a monetary gift, amount unknown at this time.

7. A suggestion was entered that the Executive Meeting and General meetings be held on the same day. The Executive Meeting would start at 4:30 and end approximately at 5:30 p.m. There will be a half hour break for a snack. The General Meeting would start the same evening at 6:00 and end as soon as possible. The meetings would be held in the Conference Room at Bell Telephone. The cafeteria will be open for the half hour snack period. This practice will start May, 1973.

a. The reason this is necessary is because of the lack of attendance at the meetings and secondly any pressing matters discussed in the Executive Meeting can be taken to the General Meeting immediately.

Motion: A motion was moved and seconded that the Executive Committee Meetings would be held on the same evening of the General Meeting.

8. Tom made a point that each Committee Co-Chairman should receive a list of executives from other companies. He should have 3 - 5 members on his committee who represent other companies or community groups. These 3 - 5 members should be new people if possible.

Dick Proctor felt indeed that this should be done.

Discussion: Hank Boardman felt that the committees should be doing much of the leg work allocated to Tom. This would take some of the pressure off him and put it on the shoulders of the Committee Co-Chairmen.

II. Statement of Money Position - Joe Benehan

We are in the same situation that we were last. There is enough money at this time to last until the early summer. If we continue to go at this rate, we will need \$16,000 to run to the end of the year. The Police Training Program is not included in this figure. \$4,000-\$5,000 more will be needed for the program. Special funding will be used for this purpose.

John Maguire asked if we had good prospects of getting \$4-5,000. Joe Parteinheimer assured him that we did. Tom interjected that Marshall Wolf of the National Newark and Essex Bank will donate \$500 providing BICC can raise funds from the business community. He also suggested that each Executive Committee member pledge money to the program. Jules Lozowick committed \$500 to the program. John asked if it wouldn't be better to wait to see what the business community would do before they pledged. Joe said no that this was needed to make an appeal.

A written notice has been received from the Police Department accepting the Police Training Program and thanking BICC for this assistance. A package is being put together of correspondence received and sent out on the program. It was decided that this package should be put together by the Finance Committee. It was felt this would be needed to get the support of the business community.

Motion: A motion was made and seconded that the package should be made up and put together by the Finance Committee for the purpose of fund raising for the Police Program. The package should be made up by the next meeting. Dick Proctor asked Tom to send out memos to Mr. Hoffman and Mr. Hart to that effect.

It was brought out that we should establish some kind of relationship with the Englehart Foundation and contact Bill Mercer and Bill Blakely for lunch. This should be followed up with some phone calls. Tom interjected that BICC may be entitled to some of the money from Englehart, but they had stopped taking applications because the will had not been probated.

George Wiebecan discussed the fact that if BICC could show the community some good programs, they might be able to pick up some of these monies.

Dick Proctor suggested that BICC's 10th anniversary was coming up and maybe some profit could be made off this.

George Wiebecan asked how did profit sharing work? Harry Wheeler will render a discussion to BICC at the May, 1973 meeting about Profit Sharing.

III. Mailing List

Tom reported that the Director of Essex County College has set up a system whereby changes in names and addresses can be speedily and accurately changed on tapes. The reason for putting the names and addresses on tapes are:

1. People have not been receiving their mail from BICC.
2. Businesses, as well as individuals have expressed a desire to remain on the mailing list, but do not participate as they should in the organization.

There are presently 300 individuals and businesses on the mailing list, but there has been poor attendance at the general meeting for this kind of mailing list.

A mailing list with all the new names and addresses will be sent out to each Executive Committee Member Chairman.

IV. Committee Reports

Membership Committee: A suggestion was made that we change from the postal card to another form of notice to attract the attention of prospective members. Tom stated that this has already been done in the past. It was felt, in general, that the change should be made and state on the notice that one must attend a certain number of meetings to remain on the mailing list.

Committee Affairs and Public Relations: There is to be a meeting April 2, 1973 with a representative from the N. J. State Rehabilitation Commission. This will be the main activity for the month of April.

For the month of May, Harry Wheeler has consented to speak to BICC about Revenue Sharing and how it pertains to manpower and manpower training.

Training Committee: There was a meeting Wednesday, March 21, 1973 whereby the ground work was set up for a program that would help those with jobs having trouble with the English language. (See Mr. Boykin's report) This program would entail the employed as well as the unemployed. It is hopeful that a group of 15 people can be obtained to start the program. Tentative deadline date is April 30, 1973. No recruiting can be done until the curriculum has been received.

WNJR Committee: No report.

Education Committee: Hank Boardman did a fifteen minut speech on the Central High School Program. (See Mr. Boykin's report) The main point brought out by Mr. Boardman was the fact that there would be a seminar held on May 16, 1973 for a full day to be given by the Jersey City Chamber. Would like for all BICC members to plan to attend.

Joe Parteinheimer made a point that the work of the Education Committee should have input to the package to be made up by the Finance Committee.

It was brought out that the earlier point about committee chairmen working on their specific projects should be followed through so as to take off some of the load on Tom.

Meeting adjourned 7:15 p.m.

Respectfully submitted,
Maxine Harris